



## **Youth Focal Point Coordination Meeting**

Date: 26<sup>th</sup> -29<sup>th</sup> January, 2026.

Venue: Tokyo, Japan.

### **Background**

In October 2025, at the extraordinary session of the World Meteorological Congress (Cg-Ext (2025)) the WMO first ever [Youth Action Plan 2025-2027](#) was adopted. This Youth Action Plan was developed in response to EC-78's call for enhanced youth engagement, and it lays out a framework to institutionalize youth involvement in WMO activities.

Notably, the Plan invites all WMO Members to nominate a Youth Focal Point to drive its implementation and encourages these focal points to take the lead in executing youth-related actions. The Plan also emphasizes establishing a formal WMO Youth Network as a structured platform for ongoing youth engagement, where Youth Focal Points across WMO drive advocacy and ensure youth mainstreaming and representation in decision-making forums.

With the Youth Action Plan endorsed, there is a clear need to operationalize the Plan by convening the newly designated Youth Focal Points from each WMO Regional Association. Bringing these regional Youth Focal Points together with the Secretariat Focal Points will enable a coordinated approach to implementation, ensuring consistency and knowledge-sharing.

### **Objectives**

The Youth Focal Point Coordination Meeting aims to:

- **Establish a governance structure for the WMO Youth Network**, including agreement on a practical model for coordination, representation, and decision-making across regions and WMO bodies.
- **Develop a clear implementation roadmap** for the Youth Action Plan, defining priorities, responsibilities, timelines, and approaches to monitoring and reporting progress.
- **Finalize Terms of Reference (ToRs)** for Youth Focal Points at national and regional levels, clarifying roles, functions, expectations, and reporting lines.
- Define a **Secretariat support framework**, outlining how the WMO Secretariat will provide technical, administrative, and coordination support to sustain youth engagement efforts.

### **Format and Structure**

The Coordination Meeting will be held over four days, combining strategic orientation, co-design sessions, and Member-led reflections. The programme will balance plenary discussions, working groups, and regional exchanges, ensuring practical outcomes that Youth Focal Points can directly apply within their respective contexts.

### **Target Audience**

- WMO Youth Focal Points (national and regional)
- Secretariat Youth Focal Points and relevant technical units
- Selected WMO stakeholders supporting Youth Action Plan implementation

**Language:** English

| Day 1 – Orientation, Governance Architecture and Reporting Model (26 January 2026) |  |                        |
|--|--|------------------------|
| Time   | Activity   | Moderators             |
| 09:00–09:30  | Opening and objectives   | Theo Wellington        |
| 09:30–10:30  | Icebreakers and introductions: Bingo   | Claire Ransom          |
| 10:30–10:45  | Coffee break   |                        |
| 10:45–12:30  | Focal Point <a href="#">presentations</a> – Part 1 (6/7 regions)   | Secretariat Moderating |
| 12:30–14:00  | Lunch/Break  |                        |
| 14:00–15:15  | Focal Point Presentations – Part II  | Secretariat Moderating |
| 15:15–15:30  | Coffee break   |                        |
| 15.30-16:00  | Introduction to the Youth Action Plan Governance. Governance and reporting architecture overview ( <a href="#">Option 1</a> → <a href="#">Option 2</a> ) <i>More detailed <a href="#">Version</a>.</i> | Secretariat Moderating |
| 16:00-16:45  | Working groups: selecting and shaping governance models  | Theo Wellington        |
| 16:45–17:00  | Wrap-up and reflections  | Secretariat Moderating |
| Day 2 – Governance Implementation and Capacity Development (27 January 2026)       |  |                        |
| Time   | Activity   | Moderators             |
| 09:00–09:15  | Recap and objectives   | Claire Ransom          |
| 09:15–10:15  | Youth Focal Point “ <a href="#">brand persona</a> ” exercise   | Theo Wellington        |
| 10:15–10:30  | Coffee break   |                        |
| 10:30–11:30  | Governance <a href="#">ToRs and Support</a> .  | Theo Wellington        |
| 11:30–14:00  | JMA TOUR and Lunch/Break   |                        |
| 14:00–15:00  | <a href="#">Capacity development mechanism</a>   | Claire Ransom          |
| 15:00–15:15  | Coffee break   |                        |
| 15:15–16:30  | Working groups: priority capacity actions.   | Secretariat Moderating |
| 16:30–17:30  | Wrap-up and Agreement on 2026–2027 timelines   | Secretariat Moderating |
| Day 3 – Communications and Partnerships (28 January 2026)                          |  |                        |
| Time   | Activity   | Moderators             |
| 09:00–09:15  | Opening and framing  | Theo Wellington        |
| 09:15–10:00  | Icebreaker/Activities: Standing left/right   | Claire Ransom          |
| 10:00–11:00  | <a href="#">Youth Actions and Learning Cycle</a>   | Theo Wellington        |
| 11:00–11:15  | Coffee break   |                        |
| 11:15–12:30  | <a href="#">Co-design</a> : Call for Youth Actions and Learning and showcase moment  | Secretariat Moderating |
| 12:30–14:00  | Lunch/Break  |                        |
| 14:00–15:00  | Co-design: A WMO <a href="#">Community of Practice</a> for youth.  | Secretariat Moderating |
| 15:00–15:15  | Coffee break   |                        |
| 15:15–16:15  | <a href="#">Enabling Outreach and Mapping</a> : Secretariat Support to Members   | Claire Ransom          |
| 16:15–17:00  | Wrap-up and Agreement on 2026–2027 timelines   | Secretariat Moderating |

| Day 4 – Monitoring, Evaluation, Learning and Regional Reflection (29 January 2026) |   |                        |
|--|---|------------------------|
| Time   | Activity  | Moderators             |
| 09:00–09:15  | Introduction and recap  | Claire Ransom          |
| 09:15–10:30  | <a href="#">Monitoring and reporting under the Youth Action Plan</a>                                | Theo Wellington        |
| 10:30–10:45  | Coffee break  |                        |
| 10:45–12:00  | <a href="#">Reporting tools, and EC/Congress channels and overall timelines.</a>                    | Theo Wellington        |
| 12:00–12:30  | Clarifications and wrap-up (MEL)  | Claire Ransom          |
| 12:30–14:00  | Lunch/Break   |                        |
| 14:00–15:45  | <a href="#">Lessons Learned and Show and Tell</a> : reflections and operationalisation (Member-led) | Youth Focal Points     |
| 15:45–16:00  | Coffee break  |                        |
| 16:00–16:45  | Round up and Next Steps.  | Secretariat Moderating |